# Chapter V: School Wide Action Plan

**Action Plan**

**Goal 1: Provide the appropriate support to all students to increase their individual success.**

**Rationale:**

* Analysis of student data shows that our students are not performing as well as the general school population.

**Growth Targets:**

* Decrease annually by 5% the number of low performing students with Ds and Fs in their courses
* Increase GPAs by 5 % annually on the low performing students with Ds and Fs
* Increase graduation rate
* Provide more honors courses/AP course to high performing students

**ESLRs:**

* Lifelong Learner
* Co-operative. Collaborative Learner and Worker
* Complex Thinker and Communicator
* Quality Producer and Productive Member of Society

**Resources:**

* District funds
* Staff Articulation time
* Aeries
* Academic Supports Classes
* After-School Tutoring
* Benchmark Assessments
* CAASPP
* Parent
* LCAP

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| **Action Steps** | **Related Tasks** | **Person(s) Responsible** | **Student Outcome** | **Timeline** | **Assessment/Reporting Methods** |
| Provide staff development to teachers to improve effective classroom instruction. | Identify Essential Elements of Instruction\*Formulate Objective\*Active Participation\*Closure\*MotivationProvide materials and training for differentiating instruction and scaffolding | Administrative TeamAll Teachers | 5% increase of students moving proficiency levels on CAASPP & improve GPA  | August 2016-May 2023May 2017-May 2018 | Faculty Meeting Agendas/MinutesCAASPP/CELDT ScoresWalk Through DataLesson PlansWhite BoardsLesson Objects |
| Teacher teams will meet to examine student data and make adjustments to the curriculum based on the data, particularly in regards to low performing students and students with special needs. | Identify students early in school year to determine students levels and needsIdentify student levelsBenchmark Assessments TestProgress Report Cards | All TeachersCounselorAdministrative Team  | Students with Special Needs meet a greater number of IEP goals.Decrease percent of students with (F) grades on Report Cards by 5% | August 20172017-Each Semester thereafter through May 2023 | Agenda/minutesCAASPP dataSchool wide BenchmarksReport Cards |

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| Teachers will utilize common instructional strategies in all classrooms to enable students to connect existing knowledge, construct meaning, modify their own learning and be successful in a challenging, standard based curriculum. These instructional strategies will include literacy and test taking strategies.  | Completion of weekly lesson guides.Uses of literacy strategies.Essential Elements of InstructionStaff collaboration on common instructional strategies | PrincipalLeadership TeamAll Teachers   | Increase students’ participation in class. Increase Student Attendance Rates by 4% | Weekly-Curriculum Calendars Quarterly Benchmark AssessmentsAugust 2017-May 2023August 2017-May 2018 | Curriculum lesson guidesWalk-Throughs Data. Teacher peer observations-notes/write ups.Articulation teacher sharing, agenda/minutes.Benchmark Assessment Data |



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| Tutorial support by various content area teachers will continue to be provided for any student not meeting expectations. This support may be in the form of teacher tutorials, peer tutorials, or other opportunities. | Benchmark testSix week grade checksTutoring  | All teachersTutorial recommendation of students | Decrease of students failing by 5%. Raise quarterly gradesRaise benchmark test scores | August 2016-May 2017 | SARC reportBenchmark TestReport card grades with fewer D and F. Student attendance in tutorials.ESLRs MasteryAeries Parent Portal |
| A variety of instructional strategies, including integration of technology, will be utilized by all teachers to actively engage all learners in the learning process. | Lesson DesignIdentify instructional strategiesIdentify technology standards  | All Teachers |  10% increase in passing benchmarks test10% Decrease in student referralsIncorporation of technology in assignments/project | August 2017-May 2023 | Lesson GuidesPacing Guides alignmentDataWalk-Throughs DataStudent PresentationStudent Work |

**Goal 2: Implementation of California State Standards:**

**Rationale: The California State Standards will transform the way teachers approach curriculum and will be tracked through quarterly benchmarks.**

**Growth Targets:**

* 100% of all staff will develop awareness of California State Standards
* 100% of all staff will establish California State Standards benchmark test
* 100% of all staff will follow the district quarterly benchmark exams and administering and data reporting

**ESLRs Addressed:**

* Lifelong Learner
* Co-operative. Collaborative Learner and Worker
* Complex Thinker and Communicator
* Quality Producer and Productive Member of Society

**Resources:**

* District General Funds
* Staff Development
* Illuminate
* Pacing Guides
* Benchmark Assessments
* Collaboration Time

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| **Action Steps** | **Related Tasks** | **Person(s) Responsible** | **Student Outcome** | **Timeline** | **Assessment/Reporting Methods** |
| Develop California State Standards awareness in administration, faculty and staff through professional development opportunities | Workshop provided by Butte County Office Education/Outside Areas  | District All Teachers |  Increase knowledge of California State Standards  | Yearly-August 2017-May 2023 | Staff knowledge of California State Standards |
| Print resources from CDE Brokers of Expertise, and Smarter Balanced Assessment Consortium | Indentify common strategies Placed in pacing guides  |  DistrictAll Teachers |   | August 2017-May 2018 | ObservationsStaff DevelopmentAgendas/Minutes  |
| Subject level pacing guides and alignment to standards in all subjects. | Updating pacing guidesCreating pacing guides-All subjects  | All Teachers |  Improve General Grades, Benchmark Assessments  | May 2017-May 2023Required yearly-Updated every 2-weeks  | Completed pacing guides. Report card grades Agendas/MinutesPacing ChartsPlanbook.com  |
| Implement instructional strategies and adapt current curricular resources to facilitate implementation in ELA and Math |  BCOE, CDE, BUSD |  All TeachersMiddle School Teachers |   | August 2016-May 2023 | Department notesProfessional Development, validation of effective staff use |
| Classroom Observation and evaluations observing implementations of strategies and standards. | Observation and evaluations  | All TeachersPrincipal | Improve knowledge | August 2016-May 2023Required per contract | Articulation Agendas  |

**Goal 3: Use data effectively so that all students will reach their highest academic potential through instruction in rigorous standards- based curriculum.**

**Rationale:** While data is beginning to be used by staff, there needs to be improvement in the analysis and use of the results in order to enhance student performance.

**Growth Targets:**

* Increase the level of student scoring proficient on district bench mark assessments

**ESLRs Addressed:**

* Lifelong Learner
* Co-operative. Collaborative Learner and Worker
* Complex Thinker and Communicator
* Quality Producer and Productive Member of Society

**Resources:**

* District General Funds
* Staff Development
* Benchmark Assessments
* Collaboration Time

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| **Action Steps** | **Related Task** | **Person(s) Responsible** | **Student Outcome** | **Timeline** | **Assessment/Reporting****Methods** |
| All departments create and administer benchmark assessments throughout the year, analyzing the data gathered from those assessments, and adjusting instruction based on the data. | Benchmark Assessments in all subjects | All TeachersAdministration | Improved Test Scores Higher Passing Rate in all classes | Quarterly: August 2017- May 2023Revise assessment period if needed  | Generate ReportsDepartment minutesPacing guides  |
| Professional Learning Communities (team, course-alike, department) meet to analyze and evaluate student learning and make adjustments based on data. | Benchmark Assessments in all subjects | All TeachersAdministration | Improved Test Scores Higher Passing Rates | End of every grading period (6 weeks)August 2017-May 2023 | Generate ReportsDepartment minutesPacing guides |
| All staff will be expected to use a common protocol format to examine student data. | Determine common protocol document  | Administration Department Heads | Student understanding of data | August 2015-May 2023Once established by May 2018 will continue to 2023 | Articulation MinutesLeadership Team MinutesDepartment MinutesProtocol document |
| Through Team meeting, staff members will meet and discuss student data and make decisions based on the data examined. | Determine types of data | Leadership TeamAll Teachers | Improved grades and test scores | Meet every quarter to determine type of data for that quarterAugust 2017-August 2023 | Articulation MinutesLeadership Team Minutes. List of data to be considered |
| There will be a school-wide staff development in the use of the data system to support effective student instruction. |  Staff | Principal | Improved grades and test scores | August Buy Back (Staff Dev. Days prior to school starting)2017-May 2023 | Buy back sign-inTeacher knowledge of new data systemIn-services agenda and assessment of each. Individual staff demonstration of use of DATA |
| Implement a multiyear written professional development plan that is founded in BHS critical areas of need. | Indentify priority areas of development.Indentify past areas of development  | PrincipalLeadership Team | Meet identified testing targets | May 2017 Indentify areas of past developmentAugust 2017 Identify priority areas for the year. Ongoing until May 2023 | Written professional development plan |
| Develop methods of sharing data with all stakeholders  | Data Walls, newsletter, web-pages. | Leadership TeamTeachers | Increase in benchmark scores Increase in student GPA | Monthly Parent Meetings Last Thursday of every month August 2017-May 2023Monthly Board Meetings August 2015-May 2023 | Department minutesFaculty agenda/minutesSARC ReportData covering communication processBoard Reports/Minutes |
| Biggs will continue to provide early release Wednesday to allow time for effective data analysis. | Articulation Calendar | Administration All Teachers | Student achievement (grades, benchmark test, attendance) | 14 Articulation Days throughout the yearAugust 2015-May 2023 | Articulation CalendarStaff evaluation of effective use of data processes and successful applications Agenda for Wednesday meetings |

**Goal 4: Increase the number of students performing proficient and advanced on Benchmark test, and CAASPP.**

**Rationale:**

* Analysis of student data shows that Biggs High School Students are performing below the state average in Math.

**Growth Targets:**

* Increase annually by 3% the number of students who improve their benchmark scores in Intergraded Math I.
* Increase annually by 3% the number of students who improve their benchmark scores in Intergraded Math II.
* Increase annually by 3% the number of students who improve their benchmark scores in Intergraded Math III.
* Increase annually by 3% the number of students who complete a third year of math in a core math class.

**ESLRs Addressed:**

* Lifelong Learner
* Co-operative. Collaborative Learner and Worker
* Complex Thinker and Communicator
* Quality Producer and Productive Member of Society

**Resources**

* District funds
* Staff Articulation time
* Illuminate
* Pacing guides
* Benchmark Assessments
* LCAP

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| **Action Steps** | **Related Task** | **Person(s) Responsible** | **Student Outcome** | **Timeline** | **Assessment/Reporting****Methods** |
|  Work with feeder school to access students to insure proper placement of students in math classes  | Administer the Placement Test to all 8th grade students. Teacher recommendationCurrent Grade | Math teachersAdministration |  Proper placement | Quarterly August 2017-2023 |  Percent of students passing class |
| Develop Benchmark Assessments for Intergraded I through Calculus, using similar questions as will be used on the state assessment. |  Intergraded 1 Benchmark TestIntergraded 2 Benchmark TestIntergraded 3 Benchmark Test | Level Teacher |  Increase in students scoring proficient on Benchmark tests |  May 2017-August 2023 |  Binder containing Benchmark Assessments  |
|  Give Benchmark Test every 4-6 weeks, using data from test for focus re-teaching and review |  Share data in quarterly department meeting |  TeachersAdministration |  Increase percent of students passing class |  Every 4-6 weeks throughout school year |  Minutes from department meetings. Data on student scores |
| Review of pacing guides to ensure the Common Core blueprints are identified throughout the year | Identify the essential standards in each level of math.  | Math teachers | Increase percent of students passing class Improved Benchmark scores | September 2017- May 2023Review each year in August through 2023 |  Verification data of uniform teacher alignment with pacing guides |
| Use pacing guides to ensure all like courses are progressing at the same rate through material | Ensure all alike teacher have the same pacing guides | Principal  | Increase percent of students passing class | August 2017-May 2023 | Pacing guide binder  |

**Goal 6: Develop and implement a multiyear written professional development plan that focuses on the critical areas of need**

**Rationale:**

* A professional development plan is needed to address critical areas of needs that are tied to the standards, ESLRs and school wide vision/mission. Student learning needs to drive the identification of priority areas for professional development.

**Growth Targets:**

* 70% of students score proficient on benchmark testing provided by the district monitored quarterly

**ESLRs Addressed:**

* Mature Communicator
* Information Manager
* Problem Solver
* Productive Member of Society
* Life Long Learner

**Resources:**

* District funds
* Staff Articulation time
* Data Graphs
* Pacing guides
* Benchmark Assessments
* Staff Surveys

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| **Action Steps** | **Related Task** | **Person(s) Responsible** | **Student Outcome** | **Timeline** | **Assessment/Reporting****Methods** |
|  Staff and administration will develop a list of past professional development strategies that have been studied. |  Development of list, reviewed with staff. Identify levels of teacher expertise and identify ways to support teachers | TeacherAdministration |  Increase of students scoring proficient on Benchmark test | May 2017-May 2023Continue adding to list the spring of each year  | Completed list of professional development. List of teachers needing support  |
|  Staff will complete a survey identifying staff development they feel is needed based on student data |  Development of and administration of staff surveyStudent data |  Leadership Team |  Increase in the rigor of instruction being received | May 2017-May 2023Spring and Fall of each school year  | Leadership team completing list of identified staff needs. Prioritizing of list of needs. Listing of any alignment of staff needs with identified student educational needs  |
|  Teachers will meet during articulation to discuss and identify priories for professional development  |  Scheduled articulation meeting |  Principal  |  Increase in the rigor of instruction being received | August 2017- May 2023Ongoing Each Year | Minutes from meetingProfessional development list Calendar of Development  |
| Make sure parent e-mails are updated in AeriesBiggs High will need to develop a method to evaluating Professional Development to determine its effectiveness |  Provide training for teachersCreate Check Off FormCreate List of Professional Development  | PrincipalLeadership TeamPrincipal | Parent commutationIncrease of students scoring proficient Benchmark test | May 2017-May 2023 | Parent survey Leadership Team minutes/agenda’sWalk Through notesObservation |
| Develop expectation of staff for the full implementation of the professional development strategies | Commitment of implementation of professional development | PrincipalLeadership TeamAll teachers | Increase of students scoring proficient on Benchmark test | August 2017-May 2023 | Binder with signed contractRevisit during staff Development Days |
| Develop a plan that shows how the Professional Develop will be reviewed to determine its appropriateness, effectiveness, and need for revision | Develop a survey for teachers and students. | PrincipalLeadership Team | Increase of students scoring proficient  | May 2017-May 2023 | Benchmark test. Written plans that directs Professional Development review and realignment annually.Walk through notes.Observations. Benchmark Data,Documentation of what’s working with Data.Yearly documentation reviewing the Professional Development Plan indicating successes |